KPI Information Title Keys

➢ **Introduction:**

The following notes explain the various title keys used in devising the information provided in the Kish Protection & Indemnity (KPI) web-site:

❖ **Loss Prevention Circulars:**

The Loss Prevention Circulars are issued when there is a need to promulgate loss prevention information in various forms; after an accident or report concerning the general shipping matters as well as guidelines for different operations which might involve risk of any nature or extent. The Title key is:

KPI-LP-NN -20⬚⬚ (●●●●●●)

NN = Consecutive Number (This will continue on regardless of the year)

20⬚⬚ = The Year Issued

(●●●●●●) = The Subject

❖ **Information Updates:**

The information updates are issued when there are necessary information regarding amendments entering into force; new regulations & general requirements.
The Title key is:

KPI-IU-NN -20⬚⬚ (●●●●●●)

NN = Consecutive Number (This will continue on regardless of the year)

20⬚⬚ = The Year Issued

(●●●●●●) = The Subject

❖ **Safety Information Updates:**

The Safety information updates are issued when there are safety related information *such as specific area new regulations/updates & requirements.* These will be given a monthly reference to be able to trace the availability & order.
The Title key is:

KPI-SaIN-MONTH -20⬚⬚ (●●●●●●)

MONTH = (Month of the year)

20⬚⬚ = The Year Issued

(●●●●●●) = The Subject

> ❖ **Security Information Updates:**
>
> The Security information updates are issued when there are security related information *such as international or specific area new regulations/updates & requirements.* These will be given a monthly reference to be able to trace the availability & order. The Title key is:
>
> ***KPI-SeIN-MONTH -20⬚⬚ (●●●●●●)***
> **MONTH = (Month of the year)**
> **20⬚⬚ = The Year Issued**
> **(●●●●●●) = The Subject**

> ❖ **Maritime Labour Convention Information Updates:**
>
> The Maritime Labour Convention related information is issued under this title. As the MLC requirement is quite new to the industry; they will be given a monthly reference to be able to pace the trace, availability & order. The Title key is:
>
> ***KPI-MLCIN-MONTH -20⬚⬚ (●●●●●●)***
> **MONTH = (Month of the year)**
> **20⬚⬚ = The Year Issued**
> **(●●●●●●) = The Subject**

> ❖ **Human Element Issues:**
>
> Under this title various Human Element Issues & information related will be disseminated. They include guidelines, current concerns; research and study outcomes & selected papers and essays. The idea is to promote awareness amongst the different sectors & levels of the industry concerning the most important asset of an organization as "People Concerns" & "Human Entities". The Title key is:
>
> ***KPI-HEI-NN -20⬚⬚ (●●●●●●)***
> **NN = Consecutive Number** (This will continue on regardless of the year)
> **20⬚⬚ = The Year Issued**
> **(●●●●●●) = The Subject**